Concurrent Engineering Management

# Iterations format

Each iteration lasts 2 weeks, with an iteration review (2 hours, project-wide) at the end.

# Working sessions

There will be **two** **working sessions** per week: one on Tuesday, and one on Thursday. The Thursday will be dedicated to iteration reviews once every two weeks.

**- Tuesday: from 18:30 to 20:00 / 20:30**

**- Thursday: from 17:00 to 18:00**

# Iteration review

Each subsystem presents its results (10’ questions included), presenting only the relevant information about their iteration.

**The following elements shall be included in the presentation:**

**- Selected design/architecture**

**- Compliance to the system requirements**

**- Main trade-offs**

**- Major problems to address if any**

# Team communications

Slack will be the main communication channel.

# Versioning

The access of the shared file will rely on DRIVE. Users will download the file, modify it, rename it and then reupload it. Thus we will be able to keep track of the versioning of the files.   
  
The Nomenclature will be defined as follows:  
 *IT\_X\_VY\_SUBSYSTEM\_Z*

*X: number of the iteration reserved for System Engineering*  
*Y: Number of the version reserved for System Engineering  
SUBSYSTEM: enter your subsystem name here   
Z: number of the subsystem’s version for the current version VY*